

Cochrane Farmers' Market

Spray lake Sawmills Family Sports Centre



2022 VENDOR APPLICATION | Market by the Bow Full-Time

Vendor Information

Business (or Vendor) Name: _____

2022 VENDOR APPLICATION | Vendor Profile is: Attached Previously Submitted

The products I will be selling at this market are consistent with the product list included in my Vendor Profile:

Yes No → Provide details: _____

Market Stall:

10' x 10' stall space – Number of stalls requested: _____

~~Food Truck~~ (due to circumstances beyond our control, Food Trucks are PROHIBITED at SLSFSC for 2022)

Due to limited space, requests for multiple stalls will be considered but are not necessarily granted.

Is your vehicle or trailer required during market?

No Yes → provide type & length _____

There is no electricity, will you be providing your own generator / mobile electrical source: No Yes

Indicate any special stall requirements or requests: _____

The Cochrane Farmers' Market will allocate stalls as they see fit to provide a good market mix; vendor location will be determined for best benefit of the market.

Market Dates:

The 2022 Season includes 18 Saturdays, starting June 4 and ending October 1. The market runs from 9:00am to 2:00pm, rain or shine.

Full-Time Vendors are expected to be on site for ALL market days. There will be no refund for missed markets, however; should there be an unavoidable conflict, Vendors MUST provide advance notice for the dates they will not be in attendance. Note: number of days absent will be monitored - poor attendance records or failure to provide notice will affect your standing with the market.

Requested Absence: Indicate below **ONLY** those dates that you **WILL NOT be able to attend.**

- | | | | |
|----------------------------------|----------------------------------|------------------------------------|---------------------------------------|
| <input type="checkbox"/> June 4 | <input type="checkbox"/> July 2 | <input type="checkbox"/> August 6 | <input type="checkbox"/> September 3 |
| <input type="checkbox"/> June 11 | <input type="checkbox"/> July 9 | <input type="checkbox"/> August 13 | <input type="checkbox"/> September 10 |
| <input type="checkbox"/> June 18 | <input type="checkbox"/> July 16 | <input type="checkbox"/> August 20 | <input type="checkbox"/> September 17 |
| <input type="checkbox"/> June 25 | <input type="checkbox"/> July 23 | <input type="checkbox"/> August 27 | <input type="checkbox"/> September 24 |
| | <input type="checkbox"/> July 30 | | <input type="checkbox"/> October 1 |

Reason for absence: _____

If you are not accepted as a Full-Time vendor would you be interested in attending Part Time? yes no

Accuracy of Information and Acknowledgement of Vendor Guidelines and Rules:

- I declare the information on this form and my 2022 Vendor Profile to be complete and accurate.
- I agree to pay the rates by the due date as set out in this application should I be approved as a vendor.
- I agree to abide by the Market Rules and Conditions of the Cochrane Farmers' Market as detailed in the **2022 Vendor Guidelines.**
- I agree to operate in accordance with the **2022 Vendor Guidance during COVID-19** as may be updated during the season. I understand that I will be required to verify compliance on a regular basis.
- I further give consent to the Cochrane Farmers' Market to disclose my Name, Company Name, and contact information to those persons inquiring about my product(s) and to have my information listed on the Cochrane Farmers' Market website.

Name: _____

Signature: _____

Date: _____

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Registration Fee and Payment:

All applications will be reviewed upon receipt. Full-Time spaces are limited, vendors approved for the 2022 season will receive confirmation of their acceptance by email no later than May 1st and sooner when possible.

Fee for Full-Time Vendor (per 10'x10' stall space) **\$ 325.00**

Once approved, Full-Time Vendors are requested to pay in full prior to May 15th to ensure stall is reserved for the 2022 season. The Cochrane Farmers' Market can accept payment by cash, cheque or e-transfer; payment information will be provided with confirmation email.

Application Checklist and Submission:

- ✓ Completed 2022 Vendor Application | Vendor Profile
 - All business and contact information
 - Complete Product information

** Submit the Vendor Profile form only ONCE for the 2022 Vendor Application process; should information provided change during the season the vendor is responsible to provide updates.*

- ✓ Completed 2022 Vendor Application | Market by the Bow Full-Time
- ✓ Vendor has read and understood the Cochrane Farmers' Market 2022 Vendor Guidelines.
- ✓ Application form is signed.
- ✓ Food Vendors: submit copies of the following food safety training certification, documents will be kept on file for the 2022 season.
 - Alberta Food Safety Basics for Farmers' Market OR Food Safety Certification (required)
 - Food Handling and/or Mobile Food Permit (if applicable).All food vendors will have their information forwarded to the AHS Public Health Inspector for approval prior to attending the market.
- ✓ Cosmetics Vendors: provide documentation confirming product compliance and notification to Health Canada.
- ✓ Certificate of Insurance (where applicable). Submit renewals as required for full 2022 season.
- ✓ Photos or samples of your products to assist in vendor evaluation and approval. All vendors must submit a minimum of 3 current product photos with their Vendor Profile. Digital format preferred.

Submit Application Forms with attachments to our mailing address -OR- submit electronic files (good quality scan or photo) of application and attachments to email address provided below.

Mailing Address ONLY:
Cochrane Farmers' Market
104 Griffin Road East
Cochrane, Alberta T4C 2B9

Market line: 403-851-0562 (voice mail only)
Manager Direct: 403-932-1427
Email: manager@cochranefarmersmarket.ca