

Cochrane Farmers' Market

SLS Centre



2024 VENDOR APPLICATION | Spring Market

Vendor Information

Business (or Vendor) Name: _____

2024 VENDOR APPLICATION | Vendor Profile is: Attached Previously Submitted

The products I will be selling at this market are consistent with the product list included in my Vendor Profile:

Yes **NO** → Provide updates: _____

Market Stall

Indicate type and number of stall required: (NOTE: tables are NOT provided; double-size booths are limited)

	Stall Type	Number of stalls Requested	Fee (per stall / each market)	Power to Booth (limited outlets available)	TOTAL DUE
<input type="checkbox"/>	10' wide x 6' deep Booth - no power		\$ 40	ADD <input type="checkbox"/> \$10	
<input type="checkbox"/>	6' wide Tablespace - no power		\$ 30	ADD <input type="checkbox"/> \$10	
Special Requirements: <input type="checkbox"/> freezer or cooler <input type="checkbox"/> large or heavy products <input type="checkbox"/> outdoor space requested <input type="checkbox"/> other: _____					

The SLS Centre has a Wireless Network, available at no charge, to access the Internet or to process Point of Sale purchases. As this is a complimentary service, SLS Centre will not be responsible for malfunction of system.

Market Dates

Please indicate the dates you are requesting a stall: The market runs from 9am to 2pm

<input type="checkbox"/> March 9	<input type="checkbox"/> March 23	<input type="checkbox"/> April 6	<input type="checkbox"/> April 20 "Spring Super-Size" <i>(located in curling club)</i>
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Short Notice (On Call) Vendor: Would you be interested in filling cancellations? Notification would be given Thursday or Friday preceding the Saturday market? yes no

Accuracy of Information and Acknowledgement of Vendor Guidelines and Rules

- I, the undersigned, do hereby consent and agree that SLS Centre and the Cochrane Farmers' Market, its employees, volunteers, or agents have the right to take photographs, videotape, or digital recordings of my products and name for the purpose of promotion and to use these in any and all media, now or hereafter known, and exclusively for the purpose of promoting Markets organized and operated by the Cochrane Farmers' Market in partnership with the SLS Centre. I further consent that my name and identity may be revealed therein or by descriptive text or commentary. I understand that there will be no financial or other remuneration for use of media of my product to promote the Market. I do hereby release SLS Centre and the Cochrane Farmers' Market, its agents, employees, and volunteers from and against any and all loss claims that may arise from my application and participation in the Spring Markets. I represent that I am at least 18 years of age, have read and understand the foregoing statements, and am competent to abide by these statements.
- I declare the information on this form and included on my 2024 Vendor Profile to be complete and accurate.
- I agree to pay the rates as set out in this application should I be approved as a vendor.
- I agree to abide by the market policies, procedures, standards, and guidelines of the Cochrane Farmers' Market as detailed in the **2024 Vendor Guidelines**.
- I agree to operate in accordance with any restrictions and requirements necessitated by Public Health Orders that may be in place during the markets to reduce the transmission of COVID-19 and other respiratory viruses as well as any other measures that may be implemented specific to the Cochrane Farmers' Market and/or the SLS Centre.
- I further give consent to the Cochrane Farmers' Market to disclose my Name, Company Name, and contact information to those persons inquiring about my product(s) and to have my information listed on the Cochrane Farmers' Market website.

Name: _____

Signature: _____

Date: _____

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Vendor Fee and Payment

Vendors approved for attendance will be responsible to pay the vendor fees as listed on the preceding page of this form.

DO NOT send payment with the application form. If approved, vendor fees due and payment information will be provided with your confirmation email. The Cochrane Farmers' Market can accept payment by cash, cheque, or e-transfer.

Application Checklist and Submission

- ✓ **2024 Vendor Application | Vendor Profile:**
Submit Vendor Profile with this application or indicate that it has been submitted previously. Refer to the checklist for the Vendor Profile and ensure:
 - all business and contact information have been included
 - all product information is complete, attach additional sheets if required
 - all required documents related to your product category have been submitted** Submit the Vendor Profile form only ONCE for the 2024 Vendor Application process; should the information provided on the form change during the season the vendor is responsible to provide updates.*
- ✓ **2024 VENDOR APPLICATION | Spring Market**
 - Indicate your preferred stall type and any special requirements you may have for your stall set-up
 - Indicate all dates requested and include schedule requests or preferences.
- ✓ **Cochrane Farmers' Market - 2024 Vendor Guidelines:**
 - Vendors agree to abide by the market policies, procedures, standards and guidelines, ensure you have reviewed this document including Part E – Conditions Specific to Indoor Markets at SLS Centre
- ✓ **Sign and Date** the application form.
- ✓ **Certificate of Insurance:** may be provided after vendor is confirmed for attendance
 - mandatory for Full-Time vendors
 - strongly recommended for all other vendors

Applications will be reviewed upon receipt. Please note that vendors are not approved on a 'first received' basis. Vendors are selected to ensure each market is balanced across all categories. Vendors will be contacted if additional information is required to complete a review of your application.

Vendors approved for attendance will receive confirmation of their acceptance and approved dates by email.

Submit electronic files (good quality PDF scan or photo) of Application Forms and attachments to email address - OR - submit copies of Application Forms with attachments to our mail address as provided below.

Mail Address:

Cochrane Farmers' Market
104 Griffin Road East
Cochrane, Alberta T4C 2B9

Market line: 403-851-0562 (voice mail only)

Manager Direct: 403-932-1427

Email: manager@cochranefarmersmarket.ca